

Handout: How to get a tenure-track job

General resources

- Powerpoint slides from this talk

<http://mysite.science.uottawa.ca/rsmith43/TenureTrackWorkshop.pdf>

- Academic job search handbook by Mary Morris Heiberger and Julia Vick

<https://www.amazon.com.au/Academic-Job-Search-Handbook/dp/0812215958>

- Jonathan Sterne's page (includes a handy timeline, what to do if you're partner is also looking for a job)

<http://sterneworks.org/Academe/>

- UIUC career centre (excellent and comprehensive resource)

<http://www.grad.illinois.edu/careerservices>

Related workshops

- Alexandra Hogan's tips for conferences (for students)

<http://mysite.science.uottawa.ca/rsmith43/AlexandraHoganConference.pdf>

- Meghan Burke's tenure workshop (for assistant professors)

<http://mysite.science.uottawa.ca/rsmith43/MeghanBurkeTenure.pdf>

Places to look

- SMB digest (especially for math biology)

<https://www.smb.org/digest/>

- AMS (this is the most comprehensive for jobs in math)

<http://www.ams.org/eims/>

- SIAM (applied math only)

<http://www.siam.org/careers/>

- mathjobs (you and your referees upload everything onto the website)

<http://www.mathjobs.org/jobs>

- Chronicle of Higher Education (complete listing of jobs in all areas)

<http://chronicle.com/jobs/>

- Higher Ed Jobs

<http://www.higheredjobs.com/>

- Academic 360

<http://www.academic360.com/>

- University Affairs (for jobs in Canada)

<http://www.universityaffairs.ca/search-job/>

Other important sites

- Interfolio (your referees only need to upload letters here once and then you control how often you mail them out; you can upload everything)

<http://www.interfolio.com/>

- Grant resource

<http://www.grantforward.com/index>

Sample documents (Exactly what I used to get my tenure-track job)

- Cover letter

http://mysite.science.uottawa.ca/rsmith43/Coverletter_sample.pdf

- CV

http://mysite.science.uottawa.ca/rsmith43/CV_sample.pdf

- Research statement

http://mysite.science.uottawa.ca/rsmith43/ResearchStatement_sample.pdf

- Teaching Statement

http://mysite.science.uottawa.ca/rsmith43/TeachingStatement_sample.pdf